

MAV Statement of Need Suggestions

Your statement of need should clearly and succinctly explain why your proposed amendment is necessary and what it will accomplish.

Suggested outline:

1. **Introduction** – In one paragraph state what your proposed amendment is and identify the 3-4 most significant reasons why your it is necessary.

- Tell what your amendment will do.

The [name] Amendment will [explain in 1 or 2 sentences]

- List **3-4 simple sentences** that state why it is necessary.

This amendment is necessary because:

[state your strongest need in one sentence]

[state your next strongest need in one sentence]

[state your third strongest need in one sentence]

2. **Body** - The body of your State of Need should discuss each of the needs in greater detail. This discussion should have two parts each of the needs. Start by explaining the need and then explain how the amendment will meet that need.

- In 3 or 4 sentences explain this need in greater detail and how the amendment will resolve it.

- In subsequent paragraphs discuss each of the other needs in the same manner

3. **Conclusion** – Restate each of the needs in terms of the proposed amendment will resolve them.

The [name] Amendment will address the needs we have outlined.

First, it will...

Second, it will...

Third, it will...

4. **The Ask** - In one sentence ask for support for your amendment.